

Can & Cannots



SI-RELATED REQUESTS

Below is a list of frequently asked requests made by UHD faculty to their SI leader. Some of these requests can be carried out by the SI leader, but others are prohibited due to university policy or insufficient training.

SI LEADERS

can:



Take attendance in class

Meet with their faculty regularly for planning and prep

Hold SI sessions in S405 during class time when class is cancelled

Pass out papers

Assist the professor to "divide and conquer" the students during class activity times

Assist in proctoring an exam alongside the instructor

Write session times and locations on a small corner of the board

Be used as a model student to take exams and quizzes along with the students

Post announcements regarding review sessions or cancelled/rescheduled sessions on Blackboard

SI LEADERS

cannot:



Maintain an attendance record of their sessions (attendance records can be requested directly from the coordinator)

Discuss an individual student's progress or behavior during SI sessions

Conduct lectures during sessions

Grade: including entering grades and assigning grades

Focus solely on students that are struggling

Teach the class or proctor exams when the instructor is absent

Take up the whole board to write their information

Use electronic devices during class unless it is used for class purposes

Give out their personal contact information to students

In summary,

The SI Leader is regarded as a bridge between the students and their instructor. In order for the Leader to be successful, it is important for them to maintain a "near-peer" role; they are trained to avoid any tasks that would create the perception that they are an authority figure in the classroom.



For requests not mentioned above, please contact us directly at:

(713) 222-5338 or email siprogram@uhd.edu