UHD Course Policies for All Classes

This information is considered part of the syllabus for all classes at UHD. It exists in addition to all other requirements in the syllabus that your instructor provides and all other university, system, state, and federal policies and requirements. Substantive changes to this set of policies will be communicated to students via Gatormail.

Responses to University-Wide Disruptions

In the event of university-wide disruptions for any reason, including weather, health, and safety concerns, UHD may require instructors and students to engage in their classes via different modalities and/or timelines to minimize disruption to the continuity of the semester. Such changes may entail adjustments in syllabus content. Instructors will communicate any changes in writing to all enrolled students as soon as circumstances allow. Disruptions aside, instructors reserve the right to adjust their syllabi as needed in order to accommodate the education needs of the class, but any such changes will be communicated to students in writing during the course of the semester.

Please continue to check the UHD website uhd.edu to understand how UHD is responding to the most current COVID-19 circumstances and regularly check your BB and Gatormail sources for information specific to your classes.

COVID-19 Exposure or Diagnosis

Any student who is exposed to or diagnosed with COVID-19 should self-report to the university using forms found on our UHD COVID-19 Webpage, even if you are taking only online courses. Self-reporting allows the university to offer support and guide you to university and community resources, as well as maximize safety for the larger UHD community. In addition, you may be eligible for short-term academic accommodations, which can be requested through the Office of Disability Services. Please note that reporting through faculty or staff does not constitute official self-reporting.

For classes with in-person meetings (FTF, Hybrid, Online Interactive): If any member of the class reports exposure or diagnosis, please follow the instructions provided by the university for reporting. Our UHD contact tracing team may contact class members and instructor with appropriate steps, which may include self-isolation for a period of time. In the case of self-isolation requirements, the class may move immediately to an online format with instructions provided by your instructor; decisions about when you will return to your classroom will be determined by university protocols and communicated to the class members.

Safety Precautions

All individuals coming to the UHD campus must observe all safety precautions articulated by the university. Please review the most current requirements on our website. Failure to comply with any institutional policies may constitute a violation of the student code of conduct and lead to disciplinary action through the Office of the Dean of Students.

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Technology Requirements

To maximize your success in online courses at UHD, you should have access to a desktop or laptop computer running an up-to-date Windows or macOS operating system, using the latest Firefox or Chrome browsers. A built-in or add-on webcam is also often required in certain courses where multimedia tools (Zoom, VoiceThread, etc.) and/or exam proctoring tools (Lockdown Browser, Monitor, etc.) are used. Chromebooks and some other tablets are not compatible with test proctoring tools such as ProctorU or Lockdown Browser. While the Blackboard App (e.g., on your phone) can be helpful for some course features, UHD recommends that you do not use it for working on or submitting graded activities.

To avoid being disconnected at critical moments, we encourage you to access courses, in particular exams, on a computer that is hardwired to the Internet router (via Ethernet using a Cat 5 or Cat 6 cable) as opposed to depending on Wi-Fi whenever possible. Additionally, certain courses may require additional software downloads and installs, so you may need a machine with permission to do that. For more information on taking Blackboard tests, see this guide. If you are experiencing challenges with technology, please communicate with your instructor in a timely manner and seek help from our UHD IT support center to identify possible solutions.

Recording of Class Sessions

Some of the sessions in this course may be pre-recorded, recorded or live-streamed by the instructor. Such recordings/streaming will be available only to students registered for this class. Students should not share these instructor-recorded sessions with those not in the class, or upload them to any other online environment. Students should not record or stream course sessions. Doing so may be a violation of the Federal Education Rights and Privacy Act (FERPA). Please check with your instructor before sharing recordings of class content with any individual.