

# Faculty Development Award Application

Note: Please refer to the Faculty Development Award Announcement 2022-2023 for detailed instructions/information on your proposal submission.

\* This form will record your name, please fill your name.

1. Full name

2. Email address

3. Position

#### 4. Department

- 1-Test Department
- Accounting and International Business
- Arts and Communications
- Criminal Justice and Social Work
- English
- Finance and Management Information Systems
- General Business, Marketing & Supply Chain Management
- History, Humanities, and Language
- Library
- Management & Insurance & Risk Management
- Mathematics and Statistics
- Natural Sciences
- Social Sciences
- Urban Education

#### 5. Phone

#### 6. Title of Development Opportunity

## 7. Your Participation

- Class or Workshop Participant
- Attendant for teaching and/or research training
- Cluster/session organizer or chair
- Discussant in cluster or session
- Panelist
- Poster Session presenter
- Other

## 8. Other Participation

(If Other is selected from the Participation dropdown, please specify)

## 9. Status of Opportunity

Select all that apply

- Submitted proposal
- Accepted for participation
- Registered for participation
- Other

## 10. Other Status of Opportunity

(If Other is selected from the Status of Opportunity dropdown, please specify)

### 11. Rationale: Direct Benefits

Please describe the **direct benefits** of the development opportunity to your professional development as a faculty member; and its **direct benefit** to your department, college or UHD;

### 12. Rationale: Need for Financial Support

Please describe your need for financial support

### 13. Rationale: Funding Justification

Please provide a brief justification for all requested funds

### 14. Attach a copy of the [GSA.gov](https://www.gsa.gov) reimbursement rates to which you refer

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF

### 15. Meeting Dates

16. Registration Deadlines

17. Total Amount of Funding Requested

## Detailed Budget

Indicate amount of funding needed for all items that apply. Do not exceed state rates. As warranted, breakout Registration Fees, Lodging (i.e. \$100 x 4 = \$400), Meals, Transportation (air and ground), Parking, Materials. (**\*You**

### 18. Registration Fee

### 19. Lodging

### 20. Meals

### 21. Ground Transportation

### 22. Air Transportation

23. Parking

24. Materials/Supplies

25. Other Budget Items

26. Other Funding Sources

Are you requesting monies from other sources to help fund this proposal?

Yes

No

27. Other Funding Source

If yes, indicate the source(s)

28. Other Funding Source Amount

If yes, indicate the amount of funding being requested



### 29. Department Funds

If no, indicate whether Departmental funds were denied, not available, etc.

### 30. Awarded Past 2 Years

Were you awarded a Faculty Development Grant in the past two years?

Yes

No

### 31. Past Award Month/Year

If yes, specify the month and year

### 32. Past Award Description

If yes, describe how you used the award to enhance the University's education mission

### 33. Partial Funding Accepted

Would you accept partial funding?

Yes

No

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