



**Staff Council
February 16, 2011**

Present: John Lane, Elliot Ballard, Michelle Henninghaus, Liza Alonzo, Debra Shouldice, Heather Davis, Paulette Purdy, Brenetta Brooks, Gwen Carter, Jemma Caesar, Sylvia Medellin, Dwayne Loville.

Guest Speaker: Doug TeDuits

- I. The meeting was called to order at 2:09.
- II. The minutes for the January meeting were approved.
- III. Mr. TeDuits spoke briefly about the new Customer Satisfaction Survey. He brought samples of the survey to show everyone and asked for feedback on how to make future surveys better. The pilot program is focused mainly on the third floor and student retention but they hope to eventually incorporate other departments. Mr. TeDuits explained that supervisors would be notified if there were an excessive number of complaints regarding a particular employee. The scores will be kept in an Excel spreadsheet.

Mr. Doug TeDuits explained that for the employees and supervisors that have questions regarding the BHAG question on the evaluations. For those that feel that they cannot be graded fairly on the BHAG at this time because their role in the BHAG has not been clearly defined, they can put "Not Applicable".

- IV. Carmen Allen has stepped down as treasurer so we do not have a financial report this month. John will ask Lila Murray to step in until a new treasurer can be elected. There have been no significant expenses for the last month.
- V. Old Business
 - A) Staff Awards will be May 27th.
 - B) Dr. Woods' book was presented on Valentine's Day; Belinda was instrumental in scheduling a "meeting" with Staff Council. So she was pleasantly surprised.
 - C) The Chili Cook-Off April 9th, since there had been a lot of feedback asking to have the chili cook off on a Saturday. They are hoping that having a weekend event will bring in more teams. The goal(s) are to try and get more student and alumni participation; and to try and create a tradition of a continuing festival atmosphere with chili teams, booths that sell stuff, do face painting, etc. that will raise money for

our scholarship fund. Brenetta suggested bringing in some entertainment, either a DJ or a band. She also recommended that the departments could sponsor chili teams; for example Advising might sponsor a team by each person in the office chips in x amount of money to pay for the registration fee and the meat.

D) Dr. Flores to attend March 16th meeting. Dr. Chapman would like to meet with Staff Council in the near future.

VI. New Business

A) John has drafted a letter asking if Staff Council could start a potential fundraiser/morale builder that would involve a raffle for a guaranteed parking space for one month in the garage.

Coming in March, any buddy parkers that are at less than 80% will lose their space due in part to the upcoming construction plans. It has been pointed out that depending on how the person is listed by ESO that person may get a parking space for as little as ten dollars a semester.

VII. Issues/Concerns

A) Michelle Henninghaus will need to take a temporary from her duties as secretary. Brenetta Brooks will take over her duties for now.

VIII. The meeting was adjourned at 3:05.