



STAFF COUNCIL MEETING MINUTES

October 2, 2009
11:30 a.m. 1:00 p.m.

Present: John Lane, Karen Alfaro, Elliot Ballard, Carmen Allen, Michelle Henninghaus, Debra Shouldice, Becky Van Meter, Lila Murray, Jermaine Roy, Michelle Falcon, Brenetta Brooks, Minh Lam, Andrea Guillory, Ross Heinsohn, Dewayne Loville, Edna Alvarenga, Dominique Dominquez, Sarah Castillo, Gwen Carter, Paulette Purdy, Lois Green

- I. The first meeting was called to order at 11:30. The first order of business was the election of the new Executive Officers:

President:	John Lane
Vice President:	Elliot Ballard
Treasurer:	Carmen Allen
Secretary:	Michelle Henninghaus
Immediate Past President:	Karen Alfaro

Karen mentioned USSEC, the University System Staff Executive Council. Traditionally the UH-D Staff Council Executive Council serves on USSEC. There is an average of three meetings per year usually held at the Victoria Campus Main Building. The next meeting is scheduled for October 8th from 1:00 – 2:30. It's an opportunity to meet with the other Staff Councils, discuss issues, get ideas for initiatives to implement, etc.

It was decided that we would have the regular Staff Council meetings on the third Wednesday of each month from 2:00-3:00. Michelle will try to book 1099-North for those dates/times. It was suggested that Staff Council post regular Staff Council meeting time/location on the calendar, the digital boards and via e-mail. Becky Van Meter said that she could add it to the calendar. It was also suggested that we book A300 for the Staff Awards as soon as possible, as there are already several dates reserved for the Spring Semester.

- II. It was suggested that each Staff Council member find out exactly who they represent, not just in their department but division-wide. Then determine how you can best represent them. What do they want to see accomplished by Staff Council? What issues are important to them? There was a survey done in 2008 by the Staff Council; Brenetta will ask Lucy if she would come to the next regular meeting and give a report on the results of the survey.

In addition we could also become involved with Faculty Senate objectives such as Daycare/Dependent Care and what it would take to bring such a program to UH-D. Faculty Senate is also tackling the problems faced by Advising; not enough advisors for the number of students we have, confusion about what Advising is there for, what they can and can't do for the students, etc.

Another suggestion was that Staff Council could look into what could be done regarding the parking lot(s). It has been pointed out that the parking lots are unsightly, dangerous, and infested with pigeons and their by-products.

It was also suggested that we consider electing a percentage, for example 1/3, of Staff Council each year instead of electing the entire council at once. This could provide more continuity for the Staff Council as a whole.

- III. President Flores would like to meet with Staff Council and attend a meeting. It was decided to invite him to attend the November meeting.

Staff Council President Lane and Immediate Past President Alfaro are both on the Leadership Group Committee that went on retreat last week. President Flores again emphasized that he wants to know what our vision is, what we feel we do well here at UH-D. He also addressed the coming name change and how it will affect the university.

- IV. The next meeting will be October 21, 2009 from 2:00-3:00 in the **Library Meeting Room**. We will start forming the standing committees at that time. The committees are: Membership and Elections, Appointments, Events, Communications, Staff Affairs, and Special Committees. For more detail/descriptions of the various committees see the Staff Council Bylaws

http://www.uhd.edu/facultyandstaff/staffcouncil/by_laws.html
(Section **7.2 Committees**).

Becky and Minh have agreed to work on a group photo session and individual photos of the Staff Council members to be posted on the Staff Council Bulletin Board.

- V. The meeting was adjourned at 12:56.