



General Meeting Minutes

Wednesday, September 18, 2024

10:00 a.m. – 11:00 a.m.

Present Staff Council Executive Board Members:	Adrian Bermudez, Staff Council President ♦ Katalina Castillo, Staff Council Secretary ♦ Nick Martinez, Staff Council Communication Officer
Absent Staff Council Executive Board Members:	Jr Sears, Staff Council President-Elect ♦ Shiya Rawls, Staff Council Treasurer
Special Guest:	Dr. Daniel (Dan) Maxwell, Interim VP for 3SL ♦ Christian Purdy, Manager, Projects, Compliance & Communications
Location:	Zoom Webinar

1 Call to Order 10:02 am

Presenter: Adrian Bermudez, Staff Council President

2 Meeting Agenda Review 10:02 am

Presenter: Adrian Bermudez, Staff Council President

3 Special Guest 10:04 am

Presenter: Dr. Daniel (Dan) Maxwell, Interim VP for 3SL

- Introduction
- Brief history of 3SL
- Listed the 16 departments that make up the 3SL Division
- Goals of the 3SL Division

4 Approval of June, July, and August Minutes 10:11 am

Presenter: Adrian Bermudez, Staff Council President

5 Brief Introductions of FY25 Staff Council Executive Officers 10:13 am

Presenters: Adrian Bermudez, Staff Council President ♦ Jr Sears, Staff Council President-Elect ♦ Katalina Castillo, Staff Council Secretary ♦ Shiya Rawls, Staff Council Treasurer ♦ Nick Martinez, Staff Council Communication Officer

This agenda is subject to change at the discretion of the Staff Council Executive Board.

6 New FY25 Staff Council Ambassadors Announcement 10:15 am

Presenter: Adrian Bermudez, Staff Council President

- SCEB goals are to support the Staff Council Ambassadors in being more active and help clarify the role of the ambassadors.

7 New Employee Announcement 10:17 am

Presenter: Katalina Castillo, Staff Council Secretary

8 [Edge Grant](#) Winner 10:18 am

Presenter: Katalina Castillo, Staff Council Secretary

- Albert Holden, Manager, Video Production & Digital Signage Services

9 August [Kudos](#) 10:19 am

Presenter: Katalina Castillo, Staff Council Secretary

10 Good News 10:20 am

Presenter: Adrian Bermudez, Staff Council President

- Lynnette Gulley was recently promoted to Academic Success Coordinator (Advisor) III in the Marilyn Davies College of Business Academic Advising Center

10 Special Guest 10:22 am

Presenter: Christian Purdy, Manager, Projects, Compliance & Communications

- PageUp will be replacing Taleo (UHS-wide change and decision)
 - o Taleo will go dark on November 9
 - o Recommended to get materials from Taleo by the end of October
- PeopleSoft will be replacing MyTalentSpace evaluation process
 - o Materials from MyTalentSpace will be extracted and preserved by HR
 - o Recommended to get your items from MyTalentSpace to avoid wait time of HR extracting and preserving materials
- Microsoft Forms will be replacing Kudos
- Launch of the Leadership Employment Advancement Program (LEAP)
 - o LEAP is a student employment orientation program
 - o Non-mandatory but encouraged
- Happiness at Work Week
 - o Mindful Gardening on September 24 and 25
 - o Grow Your Own Workspace on September 27
 - o Thank you notes at HR front desk

11 Staff Council Business: Things to share 10:31 am

Presenter: Adrian Bermudez, Staff Council President

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- Staff Council Feedback Survey
 - o Accepting anonymous feedback until the end of this month
- Staff Council Suggestion Received
 - o 01.A.08 Travel Policy: Issue that was the Embargo Form requires 2 signatures from the Provost. Heather Davis from ORSP has spoken with the travel office and Dr. Bordelon. ORSP will be the contact and sign the form. Heather will be updating information on the Embargo Form and the web to coincide with the latest information. More updates will come as follow-ups are still being processed.
- Staff Council Committees [Information](#) and [Interest](#)
- Encourage staff to participate in Gator Blue Fridays using UHD Garments (shirts, hats, etc.) to show school spirit

12 Upcoming Events & Announcements

10:36 am

Presenter: Adrian Bermudez, Staff Council President

- September 18: [President's Lecture Series: Celebrating Hispanic Heritage Month](#)
- September 23: [UHD Library Movie Day](#)
- September 24: ["No Cost" Flu Shots](#)
- September 26: [State of the University Address](#)
- September 27: Gator LEAD: Creating Team Cohesion through Team Building Activities
- September 29: [JCPenny Suit Up](#)
- October 1: National Night Out
- October 2: College Night with the Houston Dynamo
- October 2: [President's Lecture Series: Butterfly in the Sky](#)
- October 9: [Gator Learning: Excel Formulas, Functions, and Features \(Part 2\)](#)
- October 12: [50th Anniversary Gala](#)
- October 16: Next Staff Council General Meeting
- October 31: [Boo Bash](#)
- November 1: [Chili Cook-Off](#)
- November 4: CST Celebration Night

13 Closing Comments

10:52 am

Presenter: Adrian Bermudez, Staff Council President

- uhdstaffcouncil@uhd.edu
- [Past meeting agendas and minutes](#)
- [Register](#) to attend the monthly general meetings
- [Comments/Suggestions](#)
- [Submit events to be recognized and promoted](#)
- [Share Your Good News](#)

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14 Adjourn Meeting

10:55 am

Presenter: Adrian Bermudez, Staff Council President