

Dispensing of Emergency Funds

State and Local Funds	Up to \$3,500 (federal funds) Up to \$5,000 (all other funds i.e non-federal funds)	Over \$3,500 (federal funds) and over \$5,000 (all other funds i.e. non-federal funds) must submit emergency justification to Purchasing Dept.
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Internal repairs

([Texas Comptroller of Public Accounts](#) term for a repair that requires a vendor to provide both parts and labor, the extent of which cannot be determined until the repair is in progress)

State (HEAF) and local funds:	\$25,000 and over	Must submit emergency justification; must be advertised on the Electronic State Business Daily (ESBD) for a minimum of 24 hours prior to the award
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