

Instructions for signing up for Undergraduate Research (BIOL/CHEM/GEOL 3300)

1. Look at the course schedule for BIOL/CHEM/GEOL 3300 and find a professor who is offering a section. In some cases, professors might not be listed on the schedule as soon as it is released. You are always welcome to ask a professor if they plan on offering research for credit if you do not see them on the schedule.
2. Contact the professor you would like to work with and request to take 3300 with them. We recommend doing this **well in advance** of the semester (soon after the next semester's schedule is released).
3. Meet with the professor to understand the requirements that they have for their undergraduate research students.
4. If the professor agrees to take you as a student, they will give you a form to fill out. You can also request this form from NS office.
5. Once this form is signed by both you and the professor, it will be sent to the Natural Sciences office for approval by the department chair.
6. Once the department chair approves, you will receive an email from NS staff allowing you to register for the course. Follow directions carefully as you will be asked to co-enroll in a zero-credit hour safety course (NS 3099) too.

Keep in mind that it is the professor's discretion how many students they accept for undergraduate research each semester. Although a professor's 3300 section appears open, they may not be accepting additional students. This is why it is important to plan ahead and get permission to take the class early.

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